

## **Position Title: Coaching Director**

### **Purpose of Position:**

The State Coaching Director is responsible for the coordination, administration and general supervision of all IHWA accredited coaches.

### **Authority:**

The State Coaching Director is authorised to sign, coordinate and correspond on all coaching matters on behalf of IHWA.

Neither the IHWA's State Coaching Committee nor the IHWA's State Coaching Director shall make contractual or financial commitments on behalf of the State Coaching Committee or IHWA except to the extent previously authorised by the Council or, in event of an emergency, with the prior approval of the President, which approval shall be subject to review and notification by the Council at its first meeting following the said approval.

The IHWA State Coaching Director is a voting member of the IHWA Council.

### **Specific Duties:**

- advise the Executive and Council on all matters relating to the coaching of ice hockey;
- establish and manage the operation of the IHWA's State Coaching Committee;
- assume the position of Chairperson of the IHWA's State Coaching Committee;
- through the IHWA's State Coaching Committee, plan, create, develop, administer and supervise all coach development programs under the jurisdiction of the IHA;
- with the assistance of the IHWA Office, maintain a current listing of accredited Australian ice hockey coaches;
- maintain a current series of manuals and test papers of the levels of coaching accreditation;
- ensure the IHWA's Coaching Program meets all requirements of the Australian and IIHF Coaching Councils; and
- ensure that current information on coaching is maintained on the IHWA Website.

**Reports to:** At all times reports to the President and the Council.